

How the department store chain MANOR saves costs with digital invoice processing



Area of activity

Retail trade

Key figures

Number of documents
archived at Tessi

35.5 million

Multi-channel invoice
receipts

3

> 1 million per year
(paper, PDF, EDI)

Switzerland's largest department store group is represented in all parts of the country and employs around 8,900 people. The Manor Group owns 59 Manor department stores, 30 Manor Food supermarkets and 27 Manora restaurants. In total, Manor stocks over 1 million articles from around 2,800 suppliers from all over the world. The Manor headquarters are located in Basel.

Review

The classic processing of supplier invoices is extremely time, personnel and cost intensive. Experts have calculated that in the life cycle of a single invoice, an administration cost of up to 100 francs is incurred for receipt, verification, account assignment, payment and final archiving.

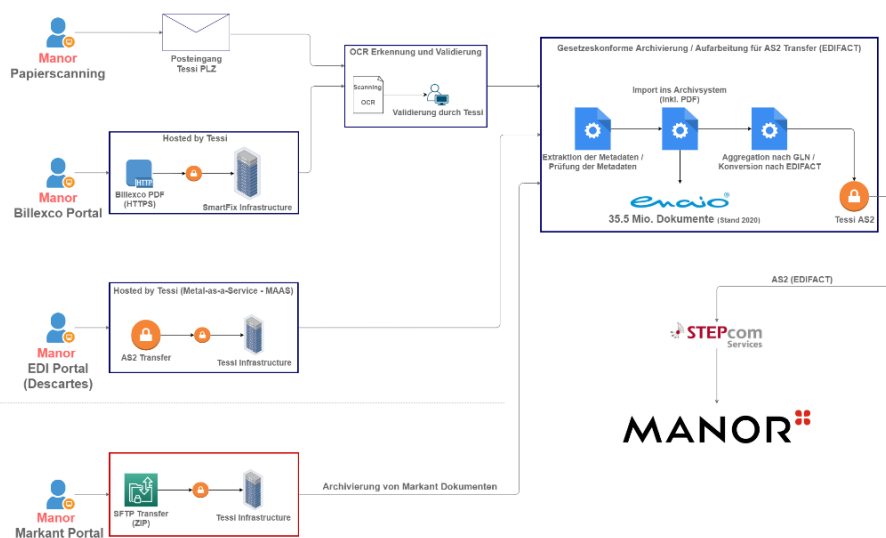
It is easy to imagine what this means for a retail company like Manor with over 1 million invoices received per year. The potential savings from switching to automatic invoice processing are correspondingly high.

• The solution

Manor chose Tessi back in 2004 for their Supplier Invoice Processing. Since then, Tessi's tasks have involved receiving the paper invoices via Tessi's postcode in Urdorf, Switzerland, preparing the invoices to make them scannable, the scanning process itself and then the Optical Character Recognition (OCR), extraction and validation of the text metadata.

Shortly afterwards, electronically received PDF and EDI invoices via Billexco were also added to the process. These multi-channel invoices are checked to meet Manor's specific specifications and for VAT conformity. The data is then archived for Manor in Tessi's legally and audit compliant archive.

In addition to working with Manor, Tessi also works closely with Manor's suppliers and partners to ensure the continued high quality of incoming invoices is maintained.



Advantages of a partnership with Tessi from Manor's point of view

- ✦ Tessi has at its disposal the technologies that Manor does not want to develop itself
- ✦ All documents are centrally available in an archive
- ✦ Tessi has a great deal of specialised knowledge and is characterised by great reliability
- ✦ Efficient invoice processing
- ✦ Tessi can absorb volume peaks and fluctuations well
- ✦ The invoices are recorded on a daily basis, which ensures a discount deduction

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